



ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO			
CONTACT DATE: Sept 4, 2020		REPORT DATE: Sept 30, 2020	
PARTICIPANTS: Racheal Palermo, Eric Aber, Gretchen Hooker, Catherine Basil, Jen Reker-Murphy, Fr. Ken, Kelly Bollinger, Jennifer Reed, Brigitte Arthur, Anne Bodkin, Kelly Blake, and Julie Dorr		CC:	
NEXT MEETING: Oct 2, 2020		REPORT BY: Eric Aber	
SUBJECT/ MATTER	ACTION	WHO	WHEN
Treasurer's Report	<ul style="list-style-type: none"> ○ Jeff Rinear kept the books for the school open longer than normal so the financials for the past year weren't finalized until the last week of August. ○ Provided \$28,434.26 for new teacher computers and increased classroom prep stipends to \$9,950. PTO account was close to \$40k prior to August and now at \$5k due to these large expenditures. ○ Jeff Rinear will be transferring \$10k of PTO dues over to our account. He holds the rest of the money (\$3-4K) until the end of the year because of timing on cash flows due to payments to Facts. ○ This year's budget commentary: <ul style="list-style-type: none"> – PTO were expected to be a little bit less \$14k to \$13k. – Spirit wear and the grocery program should do well again this year so were increased. – No Xavier tickets in the plan for this year. – School kits will offset this revenue. – Money allocated to classroom parties was reduced to \$100 and rest was transferred over to the classroom prep stipends. – Enrichment (speakers and educational type programs) reduced and rest was moved to classroom prep and teacher appreciation buckets. – Increased teacher education stipends – reimbursement for training. ○ Directory and 8th grade memory books from last year are shown in this year's budget because of timing of checks paid. 	Kelly Blake	
President's Report	<ul style="list-style-type: none"> ○ May 2019 Board Minutes: Kelly Bollinger motion to approve with second from Brigitte Arthur. ○ Rachael scanned thank you notes from the teachers that were sent over the summer and sent them out to the PTO board. ○ PTO Board 2020-2021 Meeting Dates were sent out in an e-mail. The first Friday of each month was proposed. These will be added to the calendar and will work with the school schedule. ○ Father Ken will plan on attending each meeting and lead prayer. There is an alternate schedule. 	Rachael Palermo	

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	<ul style="list-style-type: none"> Each Board member is assigned as a liaison to a committee and they have a block of time to update the board during specific meetings throughout the year. 		
Committee Report - Directory	<ul style="list-style-type: none"> Will send home with students the week of Sept. 14th 284 school families and 65 faculty and staff Plan is to order 360 Business directory only had 18 submissions 	Jennifer Reed	
Committee Report – Teacher/Staff Birthday Cards	<ul style="list-style-type: none"> All faculty and staff will receive \$20 gift cards to Target on their birthdays. These will be sent electronically 	Jennifer Reed	
Committee Report – Kindergarten and New Families	<ul style="list-style-type: none"> Abigail Isbell and Kelly Leiser did 4 kindergarten meetups over the summer. 2 hours each time – maybe 1 hour in the future. A new family Facebook group was setup and many people signed up for it. Possibly make signs for non-kindergarten new families. Grades 1-8 new families were offered a mentor family to get acclimated with the school. 	Gretchen Hooker	
Committee Report – Teacher Liasons	<ul style="list-style-type: none"> This is a replacement for the room moms in all grades but 8th for this year since there will be no parties and treats brought in. They will help with electronic communication if supplies were needed via a signup genius. 8th grade has the standard room mom group that will plan the 8th grade celebrations. \$100 per class is allocated to grade 1-7. 8th grade will receive full amount as in past years. The teacher liaison will handle the money and then will request reimbursements through Kelly Blake. Teacher will be the second approver. Classroom food/parties is still being discussed and will be brought up at the next faculty meeting. 	Gretchen Hooker	
Committee Report – Playground Monitors	<ul style="list-style-type: none"> Most of the sign-up shifts have been filled with a few holes in 3rd, 4th, and 5th grades. Each class has their own space and masks were worn by everyone. Discussions on playground equipment use and sanitation. 	Kelly Bollinger	
Committee Report – Spiritwear	<ul style="list-style-type: none"> U-Sports has already raised \$800. Megan sold a lot of merchandise at the E last weekend. Design a new shirt for Breast Cancer Awareness and pink masks fundraisers. 	Catherine Basil	

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	<ul style="list-style-type: none"> ○ Take hats and quarter zip pullovers to the St. Mary Golf outing. 		
Committee Report – Other	<ul style="list-style-type: none"> ○ COVID Crusher, LaRosa's, J Crew Night <ul style="list-style-type: none"> – Nicole Byerly is doing the COVID Crusher baskets. \$310 has been raised for the PTO so far – Chipotle is scheduling fundraisers but LaRosa's and Dewey's are holding off right now – Chipotle fundraiser – October 6th – J Crew is doing a fundraiser starting on September 6th - 19th. 	Kelly Bollinger	
Faculty Report	<ul style="list-style-type: none"> ○ Staff is appreciative for the extra funding for supplies and room setup and the PTO overall support in general ○ Positive notes are always welcome ○ A lot of the money distributed has been used for various school and cleaning supplies ○ Teachers are happy to be back in the building 	Julie Dorr	
Principal's Report	<ul style="list-style-type: none"> ○ Entire faculty had Alice training and health and safety protocols. The Archdiocese came and gave a talk on how to be disciples of Jesus ○ Tablets and Thinkpads have been ordered for the students with some still on backorder ○ WiFi has been upgraded and the wires will be hidden next year ○ 4 new teachers and 2 new aides have been hired ○ Enrollment was 453 last year and 452 this year ○ PTO bulletin board has been updated ○ Virtus is being audited by the Archdiocese ○ Meet the Teacher will be virtual this year. Teachers will create a video that will go out the week of September 14th. PTO and SMAC will make a video as well ○ The playground equipment and balls etc. will be available. Washing hands will happen before and after recess. ○ Outdoor space for classroom activities is being encouraged to get the kids up out of their seat ○ 	Jen Reker-Murphy	
Open Discussion / Questions	<ul style="list-style-type: none"> ○ Volunteer Opportunities – can we get creative here? <ul style="list-style-type: none"> – Anne Bodkin and Julie Jackson have some good ideas to explore <ul style="list-style-type: none"> • Fresh flower delivery to the teacher's rooms • Lunch or coffee off campus • Half day substitutes • Kudos boards – PTO board should reach out to their respective committees to see if volunteers are needed 	None	



	<ul style="list-style-type: none">○ Passive Fundraisers<ul style="list-style-type: none">– Minted holiday cards– Mabel's Labels– Amazon Smile– Student pictures○ PR during COVID and how do we connect with parents (especially new families)<ul style="list-style-type: none">– The board will send in a short bio to Kelly Bollinger as well as a family picture. (Include what you do, grades your kids are in, what you like about SMS, etc.)– PTO spotlight on new families		
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