



ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO			
CONTACT DATE: February 7, 2020		REPORT DATE: February 8, 2020	
PARTICIPANTS: Laure Murray, Rachael Palermo, Brigitte Arthur, Melissa Frantz, Kelly Bollinger, Anne Bodkin, Jennifer Reed, Jen Reker-Murphy and Marianne Rosemond (not in attendance: Gretchen Hooker, Kelly Blake)		cc:	
NEXT MEETING: March 13, 2020		REPORT BY: Melissa Frantz	
SUBJECT/MATTER	ACTION	WHO	WHEN
Adult Faith Formation	<ul style="list-style-type: none"> – Prayer groups – willing to help facilitate, etc. – Her contact info is in the bulletin – Looking to do Soul Core in the Fall – pray the rosary and do Pilates at the same time – Willing to help in any way we may need her 	Annie O'Brien	
President's Report	<ul style="list-style-type: none"> – January 2020 Board Minutes Review – approved by the group – Thank You Notes passed around – Nominations Committee - the committee is meeting on 2/22 <ul style="list-style-type: none"> o Nominating Committee appointed: <ul style="list-style-type: none"> ▪ Anne Bodkin the third board member ▪ Megan Schmutte, Kim Geoppinger, general members o One nomination for Molly Brugge for incoming president – XU Game (2/25) <ul style="list-style-type: none"> o Laure – sign-ups are going well o 52 tickets already sold (only 62 tickets available) – if we sell more, they will be standing room only o Potential for a few SMS teams to play at half-time – Ministry Fair: <ul style="list-style-type: none"> o https://www.signupgenius.com/go/5080848a9a82fa0f94-stmary1 o Need people to sign up to fill the slots – Survey Review / Discussion <ul style="list-style-type: none"> o We are going to have the room moms send it out to each of the classes so we get more responses. o We will review the results at the next PTO meeting in March o Year End Gift Fund <ul style="list-style-type: none"> ▪ Teachers would like to pass on an end of the year gift fund ▪ They feel that we already support the teachers so much 	Rachael Palermo in Gretchen's absence	



	<ul style="list-style-type: none"> ○ PTO Fund spending – will talk about in the March meeting when the survey is done 		
Committee Reports	<ul style="list-style-type: none"> – Hospitality/Catholic Schools Week (Jennifer Reed) <ul style="list-style-type: none"> ○ Everything went really well. We had great volunteer support for both events and were full on donations. In addition to the e-news we sent out through the lower grade Facebook groups (K-2) and I believe Monica Hildebrand sent something out to 4th grade as well. That worked really well and I was shocked at how quickly that sign-up filled in! ○ We were under budget overall. We have \$600 for both events (\$300 each) - so officially the Open House cost was \$300.50 and Friends and Family was \$189.01. <p>For next year . . .</p> <ul style="list-style-type: none"> ○ I think we can advertise the cookies at Friends & Family a bit more. We had a lot of leftovers this year because many parents bring treats in for their kiddos. (We gave the leftovers to Lindsay Steuer to use for the Catholic Schools Week Carnival on Friday) ○ Also, I think we can just get Oreos and Smarties vs. Servatti for the allergy kids (less expensive and popular with everyone). ○ Also - big kudos to Meagan Pachuta and Kendra Unterbrink, the chairs. They went above and beyond to be at the events yesterday and today. ○ Kendra's father was having serious medical issues last week (he lives in northern Ohio) and luckily he became stable and she was there for early set-up at 11 and was also back to help with clean-up after Open House. ○ Meagan came back from her birthday trip in Louisville to help get everything set-up at 11 for Open House. On Monday morning, she picked up everything for Friends and Family despite having a late shift at the hospital and having her cousin come in with a serious medical issue last night. (She shared this with me when she arrived this morning). ○ I will plan to send them a thank you note on behalf of PTO this week ○ Feedback from the committee is to forgo the cookies during the friends and family lunch ○ Feedback from committee is that we should re-visit what we have in the cafeteria during the open house – Oreo 2pks? (feedback is no smarties) <ul style="list-style-type: none"> – Home Prayer Program (Jennifer Reed) 	Jennifer Reed Kelly Blake	



	<ul style="list-style-type: none"> ○ Update from Kate: All is good with the home prayer committee and I will do something again in the spring for Mother's Day. Details will be forthcoming! – Supplies Committee (Kelly Blake) <ul style="list-style-type: none"> ○ We have purchased 2 - water dispensers (the pineapple dispensers). We have been using them regularly. Other than that, we haven't purchased anything. ○ I do plan on purchasing plates and silverware for the facility room so they can avoid always using paper products in there. I'm working on finding a deal for a set of 48. ○ There may be plates in the PTO closet – need to verify that they are dishwasher and microwave safe 		
Open Discussion - Questions	<ul style="list-style-type: none"> • COCA Update <ul style="list-style-type: none"> ○ Parent night is March 3 @ 7:15pm ○ Beth will have a flyer ○ Will look into doing a sign-up so people can see who is going. Kelly does this for Family Art Night – Rachael talking to Jeff about this. ○ Anne going send info to room Moms ○ Teacher (Feb 12) and student dates (April 28-29) are all set <ul style="list-style-type: none"> ▪ Looking to get feedback from the teachers before the parent meeting so changes can be made • School Kitz Update <ul style="list-style-type: none"> ○ Website all set up ○ Pricing is done ○ Rachael and teachers will review and sign off ○ If people order before the end of March, there is a discount? 	Rachael Palermo	
Principal's Update	<ul style="list-style-type: none"> – \$300 bingo cards are in – can we get rid of the old ones that are too worn and give to St. Boniface <ul style="list-style-type: none"> ○ They will use on student appreciation day – Survey – school survey that will go live at the end of February <ul style="list-style-type: none"> ○ Will be advertised in the Wednesday e-news ○ We will have student and faculty surveys as well – IOWAS are starting a week earlier (all grades at the same time) – Feb 24th – Bullying books are going into Jr High – Open house was packed – lots of tours, interest expressed with follow-up by parents 	Marianne Rosemond	



Faculty Report	<ul style="list-style-type: none"> - Thank you for the open house lunches - Julie Dorr is going to step in to be the faculty advisor next year since Jen will not be able to step away in her new position - Thank you for 13 years of time on the PTO and congrats to Jen for moving to Junior High! 	Jen Reker-Murphy	
Treasurer's Report	<ul style="list-style-type: none"> – Kelly sent out summary earlier this week 	Kelly Blake	
	Next meeting Friday, March 13, 2020 @ SMS		
Upcoming Events	<ul style="list-style-type: none"> – Mother/Daughter Event (BNB) - February 9 – Xavier Basketball Game - February 25 at 7pm – COCA Parent Presentation - March 3 at 7pm – Dewey's night is scheduled for Tuesday, March 10th – Family Art Night is Friday, March 27th (grades K-4) – Will Hillenbrand – Kelly looking into seeing if he can come – would be good for kids 		