



ORGANIZATION: St. Mary Hyde Park UNIT: St.Mary PTO			
CONTACT DATE: August 21, 2018			REPORT DATE: August 23, 2018
PARTICIPANTS: Laure Murray, Abigail Isbell, Katherine Mulligan, Brigitte Arthur, Gretchen Hooker, Melissa Frantz, Kelly Blake, Kelly Bollinger and Marianne Rosemond			cc:
NEXT MEETING: October, 2018			REPORT BY: Melissa Frantz
SUBJECT/MATTER	ACTION	WHO	WHEN
Welcome & Intros of all Board Members	Welcome and Intro	PTO Board	August 21
PTO Meeting Dates & Prayer Assignments	Laure took the group through all meeting dates for the year as well as all meeting prayer assignments	All	2018-2019 school year
Thank You Note & Teacher Birthdays distributed	Thank you note circulated, Bridget Arthur is going to buy all birthday gift cards this year	Bridget	2018-2019 school year
VIRTUS	All PTO Board Members are compliant	All	August 21
E-News Correspondence	Everything moving to email with the exception of a few printed papers that need filled out throughout the year. All E-news announcements to be sent to: correspondance@smshp.com and Marianne will approve.	All	School year
Committee Liaisons	Board will give a report on their committees during their assigned meeting date	All	School year
Dates approved	<ul style="list-style-type: none"> o Grandparents Day – Monday, March 11th o Walk-a-thon – May 17th o Talent Show – May 17th o Art Show – the weekend May 18-19th 	Marianne	Dates listed
PTO Budget	Budget is ready for the school year and will be voted on during the General Assembly meeting on 8/29	Kelly	August 29
Air Conditioning	Up and running with final check in the next few days	Laure	August 21
Fundraising	Fundraising events will be more streamlined with the creation of the Parish Advancement Committee	Abigail	School year
Upcoming Events	<ul style="list-style-type: none"> •First day of school – August 23 •PTO Welcome Coffee – August 24 (Friday in Robisch Hall) •PTO General Meeting/Meet-the-teacher night – August 29 •Junior High Night – September 6 •Brunch – September 7 - Hyde Park Country Club •Potential March Madness Night (teams playing basketball tournament) Laure to get date from SMAC •JCrew shopping night moving to September 20th 	Laure	Dates listed

Please advise of errors or omissions within 48 hours of receipt.