



ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO			
CONTACT DATE: November 8, 2019			REPORT DATE: Nov. 13, 2019
PARTICIPANTS: PTO Board Meeting			CC:
NEXT MEETING: January 10, 2020			REPORT BY: Melissa Frantz
SUBJECT/MATTER	ACTION	WHO	WHEN
Community Service Report	Community Service Report - Meghan Olson <ul style="list-style-type: none"> - PTO community service day for the school (last year 6th grade did a day) <ul style="list-style-type: none"> o Coordinated effort for the whole school and will work through the room moms (targeting end of March before Spring Break) <ul style="list-style-type: none"> ▪ Homeless bags made by Kindergarten ▪ \$500 total in PTO budget for community service ▪ Laure to send Meghan the room mom list 	Meghan Olson	
White Envelope Concerns	<ul style="list-style-type: none"> - White envelope concerns <ul style="list-style-type: none"> o 2 years ago when PTO started to go green – too many papers coming home and info sent multiple times, 1 year ago, paper decreased, last year it all went away o Feels that event planners have a tougher time to make events successful o Last 2 years there has been a decrease in attendance, funding, engagement o Down \$3k in the two events that Meghan plans, there is a gap in funding for the St. Boniface project o Surveyed multiple parents and they glance at weekly school email or don't look at it at all o Concerns for the number of events, etc. that need to be sent out via email and not leaving anything out o Told that she is allowed to send flyer out but there is no process and it ends up costing more because it needs to go to every student vs. just the youngest o Proposal of a compromise – bringing the envelope back and giving each group one chance to send out a flyer - We are going to craft a survey to get input from the all PTO general members on paper flyers, white envelope, attending fundraisers, volunteering – anonymous so please be honest – put in grade of your kids – should take 5 minutes or less – shooting to send out in January, February - PTO Board – please send questions to Gretchen 	Meghan Olson	
President	<ul style="list-style-type: none"> • October 2019 Board Minutes Review - approved • Thank You Notes – passed around • Ministry Fair (February 22/23 2020) – sign-up genius sent out to PTO • Xavier Basketball Game – Considering these date options: 	Gretchen Hooker	

Please advise of errors or omissions within 48 hours of receipt.



	<ul style="list-style-type: none"> ○ Sat, Feb 8 @ 8pm vs. Providence –\$25/person (our cost \$20/ticket) ○ Tues, Feb 25th (Fat Tuesday) @ 7pm vs. DePaul - \$15/ticket (our cost \$10/ticket) - may be better during the week with a lower ticket cost ○ Need to check with Parish if they have anything planned for Fat Tuesday ○ Group decided to go with Feb 25th after Gretchen checks with Parish • Conference Dinners / Hospitality Update – almost all filled up (just need soup) • December Meeting – no December meeting, will send financials and any information updates via email. • Stewardship Meeting Update & Upcoming Parish Council (11/12) <ul style="list-style-type: none"> ○ Asked PTO to keep them posted on spending the \$30k we have in budget (see below for ideas from teachers) • Teacher Stipend Update <ul style="list-style-type: none"> ○ Lindsey asked for \$400 funding for a class and we said that we could pay \$150 (same as Zach Mills) ○ Down to only 2-4 specials teachers that need funding (\$500 budgeting on a normal year should cover everything) 		
PTO Funds	<ul style="list-style-type: none"> • Cafeteria Tables <ul style="list-style-type: none"> ○ Not going to happen ○ Quite a bit of concern about round tables so we are not going to pursue • Teacher Suggestions (Jen Reker-Murphy) <ul style="list-style-type: none"> ○ Alice Training ○ New Lockers ○ New PA System ○ New Pads for front of the stage (should come from SMAC) ○ Tablet carts (1 per homeroom) ○ Shelves/storage buckets for STESM items for Primary Grades <ul style="list-style-type: none"> ▪ Recess equipment would go outside in a locked storage bin ○ Replace radiator covers with shelves ○ Back up copier ○ Deadbolts for classrooms (Marianne received feedback on this from law enforcement) ○ Paint (beautification) ○ Wifi – that is more reliable ○ Spring Banners for the halls (we have every season but spring) ○ New bathroom floors by the art room/music room ○ Blinds to cover glass in case of lockdown (would ONLY be shut in case of lockdown) ○ Pavers for mulch path in front of school ○ New wireless microphones for performances (to be on new FCC frequency) ○ Include some of these options the survey we send out to the general assembly ○ Marianne to let us know which of the above suggestions will be covered/worked on by other groups (SMAC, Buildings & Grounds Committee) • STEAM investments (Seton Center) <ul style="list-style-type: none"> ○ Seton center renovation pushed back 	Group	

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	<ul style="list-style-type: none"> • Bingo Boards – need 300 – used for senior bingo and for school <ul style="list-style-type: none"> ○ Maybe do ½ this year and ½ next year ○ \$200-\$300 for all 300 		
Committee Reports	<ul style="list-style-type: none"> • Spirit Wear – Rachael <ul style="list-style-type: none"> ○ Working on new designs (puffer vests, hats, sports bag, etc.) ○ Link going out and there will be a booth at Sip 'N Shop ○ Suggestion to put a table outside the library, by the kindergarten classrooms and a table when you walk in the school during conferences. • Grocery Program - Kelly Bollinger – will update during next meeting 	Rachael, Kelly	
Open Discussion / Questions	<ul style="list-style-type: none"> • PTO Christmas Fund <ul style="list-style-type: none"> ○ Share names with teachers (no amounts) ○ Send a separate email blast with the We Share link to everyone (no paper reminder) – you can also send in cash or check ○ Room moms send out note – Laure to send note to moms ○ Last minute reminder push notification from Beth • Grass Area <ul style="list-style-type: none"> ○ No restrictions on this play area ○ We need to have a monitor in both areas, if you can get a monitor for the area, kids can play on it ○ Need to build the space in the playground monitor volunteer list 	Gretchen, Rachael, Brigitte, Marianne	
Upcoming Events	<ul style="list-style-type: none"> • Chipotle Dinner Night - November 20 • Conference Week Teacher Dinner - November 25 • Next PTO Meeting - January 10 • LaRosa's scheduled for 12/10 		
Principal's Report	<p>- Ready for report cards</p> <p>- Looking to next year – Halloween is on a Saturday, thinking about moving conferences to earlier in October (one night and one whole day) one day would be a vacation day for students</p> <ul style="list-style-type: none"> • It gets you in front of the teachers sooner <p>- Booked COCA for March (Council on Child Abuse)</p> <p>- Evacuation drill will take place in the near future – parents will be notified ahead of time</p>	Marianne Rosemond	
Faculty Report	See Jen's notes under ideas for PTO funding	Jen Reker-Murphy	



Treasurer's Report	Kelly Blake will send out when she is back in town	Kelly Blake	

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