



| ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO | | | |
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| CONTACT DATE: January 10, 2020 | | | REPORT DATE: Jan. 19, 2020 |
| PARTICIPANTS: PTO Board Meeting | | | CC: |
| NEXT MEETING: February 7, 2020 | | | REPORT BY: Melissa Frantz |
| SUBJECT/MATTER | ACTION | WHO | WHEN |
| President | <ul style="list-style-type: none"> • November 2019 Board Minutes Review - approved • Thank You Notes passed around (going to give Julie Jackson the ones from the teacher luncheon) • Christmas Fund <ul style="list-style-type: none"> ◦ Teachers/staff all appreciated the gift! ◦ \$14,750 from 188 families • End of the year teacher's fund – it will be added to the survey that goes all to all PTO members to get their thoughts. • Ministry Fair (February 22/23 2020) <ul style="list-style-type: none"> ◦ Pictures taken of current PTO board ◦ Please sign up to help staff our PTO booth • Xavier Basketball Game - 2/25 (\$15 ticket - \$10 cost to us) <ul style="list-style-type: none"> ◦ Will be sent out next week with a We Share link • Parent Survey Draft <ul style="list-style-type: none"> ◦ Reviewed all of the questions ◦ Looking to change questions so people can check more than one response ◦ Change question #3 to be more broad buckets of ideas <ul style="list-style-type: none"> ▪ Teacher training ▪ School Security ▪ Lockers ▪ Beautification ◦ Removing question about inputting contact info so surveys remain anonymous. Will include a email in case anyone wants to get involved. ◦ Gretchen will make edits and send it back out for review. • 2020/2021 Board Nominations / Positions Rolling Off <ul style="list-style-type: none"> ◦ Open positions: <ul style="list-style-type: none"> ▪ Recording Secretary ▪ Incoming President ▪ PR (Kelly interested in coming back) | Gretchen Hooker | |

Please advise of errors or omissions within 48 hours of receipt.



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| | <ul style="list-style-type: none"> ▪ Treasurer (Kelly interested in coming back) | | |
| Committee Reports | <ul style="list-style-type: none"> • Correspondence - Anne Bodkin <ul style="list-style-type: none"> ◦ Two correspondence sent out so far ◦ 3 more that will need to go out • Teacher Appreciation - Anne Bodkin <ul style="list-style-type: none"> ◦ Julie said that it was a big hit ◦ Would be consider doing a set of dishes to have at the school instead of buying paper plates, etc. (can be stored in the teacher lounge) – Nicole Byerly is already looking into this. ◦ Any extra money that we could invest in chair massages for the teachers during/before/after conferences – Ann to ask her for a cost estimate of number of people needed and time estimate for 30 teachers • Grocery Program - Kelly Bollinger <ul style="list-style-type: none"> ◦ Info from Kate: goal is \$10k and we're \$4,921 already this year through December ◦ \$60 from LaRosa's ◦ Chipotle was successful \$273.32 ◦ Minted \$113.28 (for only 4 orders) ◦ Kelly going to schedule Dewey's soon and will also schedule another LaRosa's and Chipotle before the end of the year • Senior Bingo - Rachael Palermo <ul style="list-style-type: none"> ◦ Christine Conti – went well but Bingo boards need replaced ◦ PTO is buying them new Bingo Boards (roughly 300 boards needed) <ul style="list-style-type: none"> ▪ Marianne can order through school's Amazon account because it's tax free ▪ Unanimous vote to allocate expense to Senior Bingo so we'll be over Senior Bingo budget this year • COCA Update - Rachael Palermo <ul style="list-style-type: none"> ◦ Parent presentation scheduled for March 3 at 7:15pm in Robisch (need to start advertising) ◦ COCA student training update? Week of 2/24 or 3/23 ◦ COCA teacher presentation update? 2/12 (after school), 2/21 (before school) • Kelly Bollinger – looking at dates for Family Art Night in March (she will check parish calendar) | Anne, Kelly Bollinger, Rachael | |
| PTO Funds | <ul style="list-style-type: none"> • Need a plan for the funds by the end of the year | | |
| Principal's | <ul style="list-style-type: none"> - Santa's Shop <ul style="list-style-type: none"> ◦ Two people are interested in taking it over (MacConnell, Byerly) | Marianne Rosemond | |

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| Report | <ul style="list-style-type: none"> ○ K-3 will shop during school ○ Older grades will be able to shop after school ○ Will be smaller items, time more like 1-5pm ○ Santa's Workshop is supposed to break even or use any profits for the following year's event. ○ Jennifer Reed mentioned that it is possible to hire a company to run the event (IHM uses a service like this). - Re-Enrollment <ul style="list-style-type: none"> ○ Re-enrollment forms for 2020/2021 will be sent out soon. ○ The office is encouraging EdChoice students to submit their applications immediately because it is not clear what EdChoice's process for assigning funds will be this year. - School Survey <ul style="list-style-type: none"> ○ A survey will be sent out from school administration before the end of the school year. This survey is being sent as part of the accreditation process. <p>2020/2021 Calendar</p> <ul style="list-style-type: none"> - The 2020/2021 calendar has been submitted to the Archdiocese for review and approval. - Calendar changes (pending approval) for next year include: Conferences in October, a Fall Break around the October conferences, Full days on Mon/Tue before Thanksgiving (instead of the 1/2 days for conferences), Last Day will be the Friday before Memorial Day. - The first day of school is tentatively set for August 27th (pending approval from Archdiocese). | | |
| Faculty Report | No update | | |
| Treasurer's Report | <ul style="list-style-type: none"> - Kelly sent out summary prior to meeting - We are in good financial shape overall. | Kelly Blake | |
| Upcoming Events | <ul style="list-style-type: none"> • SMS Open House - January 26 from 12:30-2pm • Catholic Schools Week - January 27 - January 31 • Friends & Family for Lunch - January 27 • Mother/Daughter Event (BNB) - February 9 • Xavier Basketball Game - February 25 at 7pm • COCA Parent Presentation - March 3 at 7pm • Megan Marshall – Day of Reflection March 6th • Next PTO Meeting - February 7 at 12:30pm | | |