



ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO			
CONTACT DATE: August 20, 2019			REPORT DATE: August 20, 2019
PARTICIPANTS: Gretchen Hooker, Laure Murray, Rachael Palermo, Brigitte Arthur, Melissa Frantz, Kelly Bollinger, Anne Bodkin, Kelly Blake and Marianne Rosemond (not in attendance: Jennifer Reed, Jen Reker-Murphy)			CC:
NEXT MEETING: October 4, 2019			REPORT BY: Melissa Frantz
SUBJECT/MATTER	ACTION	WHO	WHEN
President's Report	<ul style="list-style-type: none"> – May 2019 Board Minutes Approved – PTO Board 2019-2020 Meeting Dates <ul style="list-style-type: none"> ○ Tuesday, Aug. 20th 5:45pm (Gretchen prayer) ○ Tuesday, Aug. 27th 6:30pm (Father prayer) ○ Friday, Oct. 4th @ 12:30pm (Laure Murray prayer) ○ Friday, Nov. 8th @ 12:30pm (Anne Bodkin) ○ Friday, Jan. 10th @ 12:30pm (Kelly Blake) ○ Friday, Feb. 7th @ 12:30pm (Kelly Bollinger) ○ Friday, March 13th @ 12:30pm (Jennifer Reed) ○ Friday, April 3rd @ 12:30pm (Melissa Frantz) ○ Thursday, May 14th @ 12:30pm (Rachael Palermo) – Prayer Assignments for Meetings <ul style="list-style-type: none"> ○ See above – Committee Liaisons / Reporting <ul style="list-style-type: none"> ○ On a monthly basis each one of us is responsible for reporting/giving updates on certain committees. ○ The schedule for reporting is attached. ○ Reporting for October meeting is: <ul style="list-style-type: none"> ▪ Family Mentoring: Gretchen Hooker ▪ Room Parents: Laure Murray ▪ Playground Monitors: Laure Murray – Committee Updates <ul style="list-style-type: none"> ○ PTO Welcome Coffee – Friday, Aug. 23rd @ 9am – Thank You Notes passed around 	Gretchen Hooker	
New Business	<ul style="list-style-type: none"> – J Crew event did not go well in the spring <ul style="list-style-type: none"> ○ For the Fall, we will have it on Thursday, Sept. 19th 4 hour window (6-10pm) ○ 20% off all purchases 	Kelly Bollinger	

Please advise of errors or omissions within 48 hours of receipt.



	<ul style="list-style-type: none"> – Kelly will schedule the other restaurant dates 		
Committee Reports	<ul style="list-style-type: none"> – Directory (Jennifer) <ul style="list-style-type: none"> ○ Updated and looks really nice. Those will be sent out with the youngest child in within the first 2 weeks of school ○ Electronic flyer in the E-news to buy additional directories for \$5 – Teacher Birthday Cards (Jennifer) <ul style="list-style-type: none"> ○ Gretchen has everything for Jennifer. ○ Need to remove church employees – Gretchen has revised list for Jennifer – VIRTUS Compliance (Laure) <ul style="list-style-type: none"> ○ Laure let everyone know if they have updates to make ○ She will have the list run again before the first Virtus training on Aug. 28th – E-News / Correspondence Protocol (Anne) <ul style="list-style-type: none"> ○ Send all notes, etc. that need to be in the E-news need to be sent to communications@smshp.com and copy Anne Bodkin on the email (amcswigan@hotmail.com) ○ Beth Mock and Marianne will review, edit and add to E-News 	Jennifer Reed Laure Murray Anne Bodkin	
Open Discussion - Questions	<ul style="list-style-type: none"> – Events for working parents <ul style="list-style-type: none"> • Consider evening events when planning events so all parents can make it – Pink / Awareness T-shirt (Oct) <ul style="list-style-type: none"> • Pink shirt to wear in October • Need pricing • All through RokkitWear • Will go out in an E-news flyer and you can pick it up at school in September. – Supplies Kits <ul style="list-style-type: none"> • Need to understand if it's all or nothing • All online, can even select boy or girl pack • Marianne will send Rachael any emails she gets on supply lists • Gretchen will also send email to Rachael • Brightkitz 	Gretchen Hooker All	
Principal's Update	<ul style="list-style-type: none"> – New teacher: Emily Schulte – New Theme from our downtown office with a new logo <ul style="list-style-type: none"> ○ Building a Community of Love – All dates have been added to the Google Calendar – New poster making machine that can be laminated – Electives are moving to every week this year for 7th and 8th grade 	Marianne Rosemond	

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	<ul style="list-style-type: none"> – 3rd grade now has dedicated kindle fires – No Magazine drive this year – Magazine renewal online code will be passed out <ul style="list-style-type: none"> ○ There will be a suggested annual fund donation in place of the magazine drive ○ Will all be announced at the Annual PTO meeting on 8/27 – Whole staff is excited to get the students back and get the school year started – Mrs. Miller would like The Children's Theatre come from grades 4-8th – history of women getting the right to vote (100 year anniversary) – needs a \$200 deposit now, balance sent in October (Total \$625) <ul style="list-style-type: none"> ○ Motion passed to approve spend under Enrichment 		
Faculty Report	No Update this Month		
Treasurer's Report	<ul style="list-style-type: none"> – Summer is slow – She will be writing checks to teachers after budget is approved on the 27th – No roll-overs from year to year. If a full budget isn't used it get put back in the general fund. – We have roughly \$30k in cash – need to figure out what we are saving for <ul style="list-style-type: none"> ○ Kelly to talk to Jeff about investment of the money until we use it ○ Potentially something school-related in Robish or Seton Center in the next few years <ul style="list-style-type: none"> ▪ MAKERS Space, new Art room, etc. ▪ Grounds/layout changes, etc. 	Kelly Blake	
	Next meeting Friday, October 4, 2019 @ SMS		
Upcoming Events	<ul style="list-style-type: none"> – Welcome Coffee, 8/23 at 8:30am – Meet The Teacher Night; 8/27 at 7:15 (PTO arrival 6:15) – Junior High Night; 8/29 at 6:30 – Committee Meet Up at Growler House; 9/5 at 7pm – Back to School Brunch (HPCC); 9/20 – BNB Scavenger Hunt; 9/21 – Next PTO Meeting: October 4 at 12:30pm 		