



<b>ORGANIZATION:</b> St. Mary Hyde Park <b>UNIT:</b> STEWARDSHIP COMMISSION			
<b>CONTACT DATE:</b> 2/19/19		<b>REPORT DATE:</b> 2/19/19	
<b>PARTICIPANTS: Voting Members:</b> Tom Bosco, <del>Doug Franz</del> , Lisa Habel, Linda Klump, Clint Reese, Art Thompson, Kevin Vennemeyer, Chris Zimmer, Katherine Mulligan  <b>Others:</b> Jeff Rinear, Fr. Ken		<b>cc:</b>	
<b>NEXT MEETING (Prayer):</b> Next meeting 319/19		<b>REPORT BY:</b> Lisa Habel	
<b>SUBJECT/MATTER</b>	<b>STATUS / ACTION / UPDATES</b>	<b>WHO</b>	<b>WHEN</b>
Opening Prayer	Linda		
Review Previous Minutes	January Minutes approved	All	
Parish Administrator's Report	<p><b><u>Parish Coordination</u></b> Youth Ministry – working with AoC VIA Missionaries with Fr. Ken and Michele for Youth Minister replacement.</p> <p>Funfest – planning underway! Finalized 2018 booth profitability analysis. Worked contract for Food and Bands. Updating grounds layout. Added new members to committee.</p> <p>Advancement committee. Working to develop Annual Calendar of ‘asks’.</p> <p><b><u>Business Office</u></b> Conducted Staff offsite for review and team building. Discussed how is SM viewed and what can Staff do to enhance it.</p> <p>AoC Committee: centralized database (segmented by parish).</p> <p>Aoc Committee: HR resources and benefits – advance systems and processes. Save time and money. Next meeting to select final 2 vendors.</p> <p>Continuing development of backup for SM Campus IT infrastructure. Getting bids of 2 vendors experienced in schools and churches. Provides broader knowledge of systems and backup staffing.</p> <p><b><u>Facilities Management:</u></b> Painting is finished. Much faster than expected.</p> <p>Organ Restoration: Pipes being built. Removal tentatively scheduled 3/11. Will be working with builder on site work we own before preinstallation.</p>	Jeff	



	<p>Continues analysis and next steps of upgrading controls of HVAC – save money and improve comfort thru better controls.</p> <p>Securing bids to replace/restore church front doors. Looking at cost/benefit of restore vs. replace.</p> <p>Gym Air – now complete: Completed connection from smoke alarms inside air handling units to alarm panel.</p> <p>Building &amp; Grounds Committee: Onboarded to stated goals. Getting bids from vendors on master plan. Working to better utilize limited grounds and space we have. No Update: working options/plans that could increase safety through revised traffic flow. Red house: clearing more than &gt;50% complete (stored elsewhere on campus). Remaining is most likely garbage. Soliciting help from parishoners thru Bulletin.</p>		
<b>OLD BUSINESS</b>			
	<p>Parish Advancement Team: (above)</p> <p>Red House: (above)</p> <p>2019-20 School Tuition: Set and communicated.</p>		
<b>NEW BUSINESS</b>			
	<p>Planning for 2019-20 Parish Budget Cycle – to start in April after 2<sup>nd</sup> quarter results.</p> <p>22 Year School Subsidy Analysis. Reviewed.</p> <p>Pastoral Council meeting last week.</p>		
Meeting Adorned:	8:35 pm		